

Chetwynd Parish Council

Chairman Municipal Year 2024/ 25 – Cllr Derrick Clancy

6th January 2025

Dear MEMBER of CHETWYND PARISH COUNCIL

You are hereby summoned and requested to attend a **MEETING** of the parish council on **MONDAY 13th January 2025 at 7:00pm in The Village Hall, Sambrook**, in order to transact and consider the following items of business on the Agenda below.

Yours faithfully

Electronically signed

Sheila Atkinson – chetwyndPC-clerk@outlook.com

The right for the public and press to attend a Parish Council Meeting is established under the Openness of Local Government Regulations 2014 as well as the right to record, film and broadcast meetings. If anyone wishes to film, photograph, or audio record this public meeting, you must inform the Clerk at least 24 hours in advance to ensure obligations under the Data Protection Act, Human Rights Act, and other legislation are met.

AGENDA

- 1) To receive any **APOLOGIES** for ABSENCE.
- 2) **DECLARATIONS OF INTEREST:**
Members are requested to disclose any pecuniary and/or non-pecuniary interest in respect of any items on this agenda.
- 3) To welcome and introduce, Mr Stephen de Launey to the meeting as candidate for the post of Clerk & RFO to the council.
- 4) **Councillor Vacancy**

To receive any update regarding the progression to fill the vacancy which has occurred due to the resignation of Kevin Grimston.
- 5) To approve the Minutes of the Meeting held on **MONDAY 18th November 2024** – previously circulated - copy **attached** for Cllrs.
- 6) **PUBLIC SESSION**

To consider a resolution to suspend the meeting to allow local electors the opportunity to comment on items on this agenda, and raise issues and matters of interest for consideration by the Parish Council.
- 7) **Chairman's Report and Correspondence**

Cllr Derrick Clancy to brief and receive any notices from Councillors and the Clerk.

This is an opportunity for councillors to provide updates, and bring to the attention of full council issues and that may require consideration, delegation and/or agreement of all councillors at this or a subsequent meeting.

- *Suggested Topics may include:*

Cllr Robson – Grit Bins and Upgrade to Defibrator

Cllr Stefan – Rights of Way

Cllr Philips – Web-site update

- A list of correspondence distributed to Cllrs will be tabled.

T&W MATTERS

8) Borough Cllr Report

To receive any updates from Edgmond Ward Councillor Steve Burrell if in attendance.

9) FINANCE

To Ratify and Approve the financial report (*Balances, Invoices, Receipts*) and authorise any invoices for payment:

List to follow - but will include clerk's final remuneration £432.00 and expenses to date.

Electricity invoice for street lighting £266.70

10) BUDGET

Consideration of a setting a Budget for the financial year 1st April 2025/26.

Members are requested to review the budget proposals agreed at the November meeting, make any adjustments and formally agree the figures for the precept request.

Parish councils, irrespective of their size, have a statutory duty to prepare an annual budget. The budget process therefore:-

- *results in the council setting the precept for the following year*
- *gives the clerk overall authority to make spending commitments in line with the decisions of the council*
- *enables progress monitoring during the year by comparing actual spending against planned spending.*

The budget is one of the most important annual tasks that the council must undertake and is required as part of 'proper practices' set out in the Practitioners' Guide. It is not lawful to set a precept unless a budget has been prepared and approved.

11) PRECEPT 2025/26

To consider authorising and ratifying the precept demand and signing the request form. This form is requested to be submitted to Telford & Wrekin no later than Monday 3rd February.

12) PLANNING

a. To receive updates from Cllr Humphreys as chairman of CPC Planning Committee regarding LPA planning applications or permissions granted

b. To note any recent Notification of Planning Applications or Permissions Granted.

The application TWC/2024/0558 was

“Full Refused” <https://secure.telford.gov.uk/planning/pa-documents-documents-public.aspx?Applicationnumber=TWC/2024/0558>

13) SAFER NEIGHBOURHOOD TEAM PRIORITIES

As part of the Policing Charter contract with West Mercia Police SNT Newport, the parish council is regularly contacted, through the clerk, to review the Parish Council's 3 main policing priorities.

A report/update on each issue has been received from the team and will be tabled at the meeting. Members are requested to consider and review the existing priorities

1. Speeding on the A41 and surrounding roads
2. Rural thefts
3. A41 road closure (ASB)

14) To consider setting dates for meetings in the next municipal year – the next scheduled meeting is the Annual Meeting preceded by the Annual Parish Meeting for residents, proposed for 19th May.

Distribution by email

All Parish Cllrs:-

(BUTLER, CLANCY, HUMPHREYS, PHILLIPS, ROBSON, STEFAN, WILKINSON, WILLIAMSON)

Borough Cllrs:- Burrell for information

Website & Notice Boards for information